Job description

Basic Function

·       SAP BASIS Administration of SAP Systems on-premise and Amazon Cloud

·       Monitoring and administration of existing SAP Systems in a 24X7 support model.

·       Provide analysis based on troubleshooting for timely closure of tickets

·       System refresh, Client copy

·       Report preparation as directed by leads

Essential Duties and responsibilities

Technical

·       Monitoring and administration of existing SAP Systems in a 24X7 support model

·       Perform client administration like local client copy, remote client copy

·       Create and restore data backups, manage the database space allocation

Provide analysis based on troubleshooting for timely closure of tickets

·       Perform printer or spool configuration and administration

·       Create RFCs and should be able to configure TMS (Transport Management System), Perform the transport releases.

·       Monitor and manage the servers, background jobs, performance of the system

·       Monitor the status of work processes, application servers and system logs etc.

·       Analyze the ABAP dumps, perform system copies

·       Configure SAP GUI at client computers

·       Transport Management

Refresh of non-prod systems on a regular basis

Communication

·       Participates in the creation of end user documentation

·       Provides accurate ongoing status of individual and team work activities.

·       Work with End user and Functional team to troubleshoot on the issues.

·       Participates in all critical calls and provide troubleshooting skills

Teamwork

·       Shares knowledge to help other team members.

·       Exhibits behavior that demonstrates Wolters Kluwer core values – Fairness, Excellence, Collaboration, Integrity, Success.

Other Duties

See essential job duties section.

Job Qualifications

Experience:

At least 5 Years of BASIS administration experience

Experience working as SAP Basis Administrator with demonstrated experience related to support and maintenance projects.

Hands-on expertise working with the SAP infrastructure and components of the SAP BASIS environment

Experienced working with SAP environments under UNIX or Linux Platform with ORACLE Database

Experienced working with SAP environments under Windows Platform with MS SQL Database

Experience in the refresh of SAP systems on a regular basis

Experience in Supporting SAP production environments and information security options, and problem solving

Demonstrated ability within administrative toolsets including Solution Manager plus along with SAP application modules ECC6, PI, BI and SLD

Experience administering environments / components leveraging the SAP ABAP and / or JAVA technology stacks

Knowledgeable on AWS concepts and should communicate with the Infrastructure team accordingly to support.

Preferred in SAP HANA upgrade and support

Experience in SPS, EHP, Version and Kernel upgrade, ABAP patching and upgrade.

·       Experience Oracle /MSSQL Database administration skills (At least 2 from above is mandatory)

·       Knowledge on the HA / DR concepts

·       Good knowledge in Solution Manager 7.1, 7.2 managed system setup, system recommendation etc.

·       Must have the ability to work independently with minimal supervision

·       Experience in working with Business and Internal teams to understand the requirements and articulate the solutions

·       Driving the requirements/initiatives with the team for the timely deliverables

·       Research and implement continuous system improvements

·       Experience in publishing reports/status updates

·       Experience working with teams across Geo

Physical Demands

Normal office environment

Ability to provide 24 x 7 support

Skills

Sap Basis Operations Core

Job description

Basic Function

·       SAP BASIS Administration of SAP Systems on-premise and Amazon Cloud

·       Monitoring and administration of existing SAP Systems in a 24X7 support model.

·       Provide analysis based on troubleshooting for timely closure of tickets

·       System refresh, Client copy

·       Report preparation as directed by leads

Essential Duties and responsibilities

Technical

·       Monitoring and administration of existing SAP Systems in a 24X7 support model

·       Perform client administration like local client copy, remote client copy

·       Create and restore data backups, manage the database space allocation

Provide analysis based on troubleshooting for timely closure of tickets

·       Perform printer or spool configuration and administration

·       Create RFCs and should be able to configure TMS (Transport Management System), Perform the transport releases.

·       Monitor and manage the servers, background jobs, performance of the system

·       Monitor the status of work processes, application servers and system logs etc.

·       Analyze the ABAP dumps, perform system copies

·       Configure SAP GUI at client computers

·       Transport Management

Refresh of non-prod systems on a regular basis

Communication

·       Participates in the creation of end user documentation

·       Provides accurate ongoing status of individual and team work activities.

·       Work with End user and Functional team to troubleshoot on the issues.

·       Participates in all critical calls and provide troubleshooting skills

Teamwork

·       Shares knowledge to help other team members.

·       Exhibits behavior that demonstrates Wolters Kluwer core values – Fairness, Excellence, Collaboration, Integrity, Success.

Other Duties

See essential job duties section.

Job Qualifications

Experience:

At least 5 Years of BASIS administration experience

Experience working as SAP Basis Administrator with demonstrated experience related to support and maintenance projects.

Hands-on expertise working with the SAP infrastructure and components of the SAP BASIS environment

Experienced working with SAP environments under UNIX or Linux Platform with ORACLE Database

Experienced working with SAP environments under Windows Platform with MS SQL Database

Experience in the refresh of SAP systems on a regular basis

Experience in Supporting SAP production environments and information security options, and problem solving

Demonstrated ability within administrative toolsets including Solution Manager plus along with SAP application modules ECC6, PI, BI and SLD

Experience administering environments / components leveraging the SAP ABAP and / or JAVA technology stacks

Knowledgeable on AWS concepts and should communicate with the Infrastructure team accordingly to support.

Preferred in SAP HANA upgrade and support

Experience in SPS, EHP, Version and Kernel upgrade, ABAP patching and upgrade.

·       Experience Oracle /MSSQL Database administration skills (At least 2 from above is mandatory)

·       Knowledge on the HA / DR concepts

·       Good knowledge in Solution Manager 7.1, 7.2 managed system setup, system recommendation etc.

·       Must have the ability to work independently with minimal supervision

·       Experience in working with Business and Internal teams to understand the requirements and articulate the solutions

·       Driving the requirements/initiatives with the team for the timely deliverables

·       Research and implement continuous system improvements

·       Experience in publishing reports/status updates

·       Experience working with teams across Geo

Physical Demands

Normal office environment

Ability to provide 24 x 7 support

Skills

Sap Basis Operations Core